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BUSINESS & OPERATIONS MANAGER

P. O. Box 470
HANOVER, VIRGINIA 23069

PHONE 804-365-6171
FAX: 804-365-6232

October 25, 2019

Scott Courtney
Resource International
9560 Kings Charter Drive
Ashland, VA 23005

RE: Site Plan Approval of 19-30000014, Wood Park Court Site Plan

Dear Scott:

Attached you will find two (2) signed paper copies of your Site Plan as approved by this Department on October 24, 2019. One copy must be kept on the site at all times.

You are now eligible to apply for the following:

- Land Disturbance Permit (issued by the Department of Public Works)
- Building Permit(s) (issued by the Building Inspector's Office), for site plan only
- Entrance Permit(issued by the Virginia Department of Transportation – Ashland Residency)

Prior to making any changes not shown on the currently approved plan, you must contact the Planning Department. If any changes are anticipated, revisions to the plan may be required. Certificates of Occupancy are issued by the Building Inspector's Office, upon recommendation of approval from applicable County agencies including, Planning, Public Works, Public Utilities, and Health (if applicable). Please be aware that the Planning Department does not recognize the issuance of a temporary Certificate of Occupancy permit in order to operate on the property.

Upon completion of construction activities for site plans, but prior to issuance of the Certificate of Occupancy, a Planning Department representative will inspect the site for compliance with the approved plan. Exterior improvements for site plans that will need to be in place include, but are not limited to, the following:

- Marking of parking spaces (i.e. bumper blocks, railroad ties, painted stripes),
- Lighting of parking lot (if required),
- Installation of buffer landscaping or screening (if required),

- Installation of trash dumpster enclosure (if applicable),
- Removal of construction debris and equipment from the site, and
- Posting of the address in accordance with County regulations.

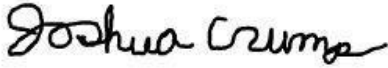
If landscaping is required as part of the site plan development, you are reminded that no Certificate of Occupancy can be issued until:

- All required landscaping has been installed and a One Year Landscape Maintenance Performance Agreement and Surety has been posted with the Planning Department, OR
- Landscaping has not been installed (due to weather conditions or planting season) and a Landscape Completion Performance Agreement and surety has been posted with the Planning Department.

The Planning Department can assist you in obtaining and completing the appropriate forms. Please contact Donna Bowen, Senior Planner, or me for assistance.

Any correspondence concerning this plan should include the assigned case number. Should you have any questions, please do not hesitate to call me at 365-6171.

Sincerely,

A handwritten signature in black ink that reads "Joshua Crump". The signature is written in a cursive, slightly slanted style.

Joshua Crump
Planner

cc: David Martin

Received by: _____ Date: _____