



# HANOVER COUNTY

## Office of the Fire Marshal



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## **FIRE PLANS REVIEW**

<b>JURISDICTION:</b>	<b>Hanover</b>
<b>TRAKIT FILE#</b>	<b>SE2024-00007</b>
<b>TO:</b>	<b>Brendan McHugh</b>
<b>FROM:</b>	<b>Lieutenant Paul Polivka Fire Plans Review Office 804-365-4858 Email: <a href="mailto:ptpolivka@hanovercounty.gov">ptpolivka@hanovercounty.gov</a></b>
<b>SUBJECT:</b>	<b>HANOVER COUNTY SCHOOL BOARD – Cool Spring Elementary</b>
<b>DATE:</b>	<b>4-17-2024</b>
<b>TYPE OF REVIEW</b>	<b>SE 1<sup>st</sup> Review</b>
<b>COMMENTS:</b>	<p>1. The Hanover Fire Marshal’s Office has reviewed this property's Special Exception and has the comments below to consider as the project moves forward.</p> <ul style="list-style-type: none"> <li>○ The submitted plan shall indicate the location of all required or existing fire hydrants after determining the number and distribution of fire hydrants: the VSFPC (2012), appendix C, Table C105.1.</li> <li>○ The average spacing between Fire hydrants shall not exceed that listed in VSFPC (2012), appendix table C105.1.</li> <li>○ Fire hydrants are required to be located within 400 feet of all portions of the building. VSFPC Code (2021), section 507.5.1</li> <li>○ Provide details on the method to access all exterior points of the building from within 150 feet of an approved emergency fire apparatus access roadway. See The VSFPC (2021), section 503.1.1, for code information and exceptions</li> <li>○ The approximate location of all required fire lane markings shall be indicated on the plans. Fire lanes between twenty and twenty-six feet in width shall be marked on both sides of the roadway. The required forms and installation instructions for the fire lane details can be obtained from Hanover Fire and EMS Office of the Fire Marshal website. <a href="https://www.hanovercounty.gov/1082/Plans-Review">https://www.hanovercounty.gov/1082/Plans-Review</a></li> </ul>



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## FIRE PLANS REVIEW

- Fire Lane details need to be added to the plan set. The required forms and installation instructions for the fire lane details can be obtained from Hanover Fire and EMS Office of the Fire Marshal website.  
<https://www.hanovercounty.gov/1082/Plans-Review>
- *The following Fire Lane note shall be added to the Fire General Notes on the plan set:*  
“Approval of the fire lane markings is according to the attached fire lane detail. The fire lanes street markings are to be painted in both directions and parallel to each other. The FMO must approve all fire lane markings at the Certificate of Occupancy.”
- *The following landscape note shall be added to the Fire General Notes on the plan set:*  
“No landscaping shall be placed within a three-foot radius of any fire hydrant, fire pump test header, fire department connection for fire protection systems, or fire suppression system control valve. Landscaping shall be of a type that will not encroach in the three-foot radius on maturity if the material.”
- If this project moves towards the site plan process, the applicant should be aware of the requirements of the Hanover Fire Marshal’s Office. Requirements can be found on the Hanover Fire and EMS web page:  
<https://www.hanovercounty.gov/1082/Plans-Review>.
- The Hanover County- Plans Review Guidelines and the Commercial Development- Checklist are in the Reference Plans Review Tab.