



Request to Defer Action on a Zoning Application

Date: _____

Case Number: _____

Ms. Jo Ann Hunter
Hanover County Planning Department
P.O. Box 470
Hanover, VA 23069

Dear Ms. Hunter:

In connection with Case Number _____, I hereby request a _____ month deferral in decision on this case in order to:

_____.

Please be advised that this is a voluntary request, and I hereby waive the following (as applicable):

- Requirement that the Planning Commission make a recommendation to the Board of Supervisors within 100 days after its first public hearing on this request, per Virginia Code Section 15.2-2285(B) and Hanover County Code Section 26-303; and
- Requirement that the Board of Supervisors act on a zoning request within one year of application acceptance, per Virginia Code Section 15.2-2286(A)(7).

I desire to have these time periods begin from the date to which the Planning Commission or Board of Supervisors defers my case as requested herein.

I acknowledge that neither the Planning Commission nor the Board of Supervisors are obligated to grant the request for deferral. I also understand that if the case has been advertised and my request is granted, a \$200 fee for the cost of re-advertisement is due and shall be paid promptly to the Planning Office, in accordance with Hanover Code Section 26-313.

Sincerely,
